

# City of Westwood Hills Stormwater Management 2016 Cost Share Application

## Program Conditions and Instructions

The City of Westwood Hills is partnering with the Johnson County Stormwater Management Program to provide \$3,000.00 for a stormwater management cost-share program. The program is intended to help cover the cost of materials and/or contractor labor to install such projects. The City of Westwood Hills will provide a 50 percent match, up to \$150.00 for native plantings, with a maximum of one tree per resident, and a total of 20 trees for the program.

Funding is available to applicants on a first come, first served basis, and applications will be considered in the order they are received.

Westwood Hills is available to help answer any questions you have as you work through the application. **DO NOT start your project until Westwood Hills has accepted your application and granted project approval.** If you have questions about the program, email us at [whclerk@gmail.com](mailto:whclerk@gmail.com).

### Program Applicant Conditions:

1. The applicant shall be responsible for all project costs. The City of Westwood Hills will provide reimbursement after the costs have been incurred. After the applicant submits all final costs and receipts, the City of Westwood Hills will verify the structure is properly installed and will then provide reimbursement to the applicant.
2. The project must be installed and completed by October 31, 2016.
3. Only trees on the attached list qualify for the program.
4. The applicant is responsible for following the City Ordinances on tree plantings, section 4-308.
5. The City of Westwood Hills will require access to your property for evaluation of the application prior to the start of construction, during construction and after construction is complete for final inspection of the project. Photos will be taken of the project for possible use in promotional materials about Westwood Hills's Stormwater Program.
6. Implementation of an approved project is the sole responsibility of the property owner. The City of Westwood Hills is not liable for personal injury or property damage resulting from work or alterations in drainage.
7. Projects approved for funding carry no implied warranty by the City of Westwood Hills.
8. The funded practice shall be maintained for a minimum period of three years. All maintenance costs are the responsibility of the property owner.
9. The applicant is responsible for obtaining all applicable permits. This includes notifying Kansas One Call before digging. This application approval does not constitute a permit.

**The application must be completed and submitted prior to approval being granted for reimbursement. The person requesting the reimbursement must submit a completed W-9 form with the application. Applications without a completed W-9 will not be approved until it has been submitted.**

### Instructions:

1. Fill out the application, which includes a project map or diagram, a cost summary, a project schedule and signed maintenance agreement form.
2. Make sure the application is signed by the property owner(s).
3. Submit the completed application and all required documents to:

City of Westwood Hills  
2216 West 49<sup>th</sup> Street  
Westwood Hills, KS 66205

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## Important Things to Remember...

- You must maintain your project for three years after installation.
- Picking the right spot in your yard is critical.
- Westwood Hills's staff is here to assist you with this process.
- Always, always call Kansas One-call (811) before you dig.

## Application

Applicant/Property Owner	Email Address	Phone Number

Address	City	State	Zip Code

Be sure to have thoroughly completed the following sections:

- Summary of project including project map or diagram showing the project location and area treated by the project
- Cost summary and/or contractor's estimate for the project.
- Project schedule and expected completion date.

Estimated total cost of project: \_\_\_\_\_

Reimbursement amount Requested: \_\_\_\_\_  
(50% of cost, no more than \$150.00)

NOTE: Project reimbursement amount is subject to project approval. Some items may not be subject to reimbursement (ornamentals, hardscaping, edging, etc.) or some expenses may be prorated. Projects reimbursement will be evaluated on a case by case basis.

## Step 1: DETERMINE PROJECT LOCATION

Sketch your yard. Indicate structures, existing landscaping and problem areas. Then, add where you would like your project to be placed. (Attach a separate document if additional space is needed)



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**Step 4: MAINTENANCE AGREEMENT**

**MAINTENANCE & RELEASE AGREEMENT**

On this \_\_\_\_\_ day of \_\_\_\_\_, 2016, \_\_\_\_\_ (“Grantee”) and the City of Westwood Hills, Kansas, a Kansas municipal corporation (“City”) agree to the following:

Grantee has voluntarily installed the following Stormwater Treatment Facility/Facilities (“STF”):

1. Provide way for grantee to mark which STFs apply.
2. Grantee agrees to maintain the above-referenced STF for a minimum of (3) years after project completion. Nothing within this section shall limit Grantee’s responsibility to maintain its property in accordance with the Westwood Hills City Code.
3. Grantee understands and acknowledges that neither City’s agreement to reimburse Grantee a portion of the cost of the STF, nor any technical advice regarding installation or maintenance of the STF shall create any responsibility for the City to maintain or manage the STF, or create any liability upon the City.
4. Grantee agrees to indemnify, defend, and hold the City harmless for any damage, loss, or liability of any kind, including but not limited to injury to persons or damage to property which may be related to reimbursement of the cost of the STF, and/or construction of a STF on his/her property.
5. Grantee understands that the City may take photos of the STF and grants City the unrestricted right to use and publish photographs of me and/or the STF without compensation, for editorial, trade, promotional, and any other purpose and in any manner and medium and to copyright the same. I hereby release the City from all claims and liability relating to said photographs.

GRANTEE

By:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

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By signing the application, the applicant agrees that all information provided in this application and the accompanying workbook are accurate and agrees to the conditions of this program.

In addition, by checking this box and signing this application, I grant the City of Westwood Hills, Kansas non-revocable permission to take and capture images of any approved project under the Program in photographs, videos, or any other recorded media and to use, print, post, distribute, display, or publish those images in any manner the City deems appropriate. I further grant the City the right to access my property for the purposes of capturing the images. I hereby release and hold the City harmless from any and all liability arising out of the use of the images and waive any claims relating to the use of the images, including without limitation, claims for invasion of privacy rights or publicity. The City shall own any images taken by City staff.

(Photo release is not required to participate in this program but helps us promote it to others.)

<b>Applicant/Property Owner Signature</b>	<b>Date</b>
<b>Applicant/Property Owner Printed</b>	<b>Date</b>

<b>City of Westwood Hills Approval</b> <input type="checkbox"/> All documents enclosed <input type="checkbox"/> Team Review <input type="checkbox"/> Vendor Profile Completed <input type="checkbox"/> W-9 Received	Amount Requested: _____	Signature: _____
	Amount Approved: _____	Date: _____

Native Trees for Westwood Hills					
Botanical Name	Common Name	Height(ft)	Spread(ft)	Characteristics	Notes
<i>Tilia americana</i>	Basswood	60	35	Large stately tree with leaves turning to yellow in fall. Small yellow flowers attract bees.	Very versatile tree either in wet/dry soils or sun/shade
<i>Prunus serotina</i>	Black Cherry	50	45	Dark green leaves turning yellow/red in the fall. White tassel like flowers develop into small red fruits that then turn black in the fall.	Can grow in either full sun or partial shade.
<i>Aesculus glabra Willd</i>	Buckeye, western	12	3	Trees are woody, with yellow flowers in the spring. Trees are known for their nut-like seeds.	Prefers shade, and drained to dry soil.
<i>Cornus florida (L.) Raf.</i>	Dogwood	25	16	Turns rich red-brown in fall. Flowering in the spring, and produces scarlet berries.	Grows best on rich, well-drained soils.
<i>Crataegus mollis</i>	Downy Hawthorn	20	20	Small native tree with wide spreading canopy. White showy flowers give way to red fruits.	Tree does have thorns but likes variable soils and full sun.
<i>Amelanchier arborea</i>	Downy Serviceberry	25	15	White star shaped flowers in early spring, yellow to red fall color.	Prefers part sun to shade.
<i>Celtis occidentalis</i>	Hackberry	45	45	Yellow fall color with distinctive corky ridges on bark.	Versatile moisture requirements and very reliable tree.
<i>Asimina triloba</i>	Pawpaw	25	15	Deep red flower in April/May, large leaves turning yellow in fall and fruits that resemble a banana.	Prefers moist bottom land soil.

**Native Trees for Westwood Hills**

Botanical Name	Common Name	Height(ft)	Spread(ft)	Characteristics	Notes
<i>Cercis canadensis</i>	Redbud	25	25	Large heart shaped leaves, clusters of bright pink blooms in spring and yellow fall color.	Great understory tree or in full sun.
<i>Juniperus virginiana L.</i>	Red Cedar, eastern	40	9	Evergreen that varies considerably in form. Flowers in spring.	Needs Full sun with soil drained to dry.
<i>Cornus drummondii</i>	Roughleaf Dogwood	12	12	Can be trained into tree or left as large shrub. Bright red fall color and great clusters of white flowers in late spring.	Very tough tree for many situations.
<i>Acer saccharum</i>	Sugar Maple	60	50	Great shade tree with tremendous fall color. Produces small 'helicopter' seeds.	Can tolerate shade but better fall color in sun.
<i>Quercus bicolor</i>	Swamp White Oak	50	50	Interesting bark with dark green leaves. Faster growing for the oak family and good source of food for wildlife.	Very adaptable to either swampy wet or dry soils.
<i>Sapindus drummondii</i>	Western Soapberry	25	20	A small lesser known native tree with glossy green leaves turning yellow in the fall. Produces yellow grape-like fruit.	Slower growing and prefers full sun.
<i>Quercus alba</i>	White Oak	60	60	Majestic oak species with rounded lobed leaves and scaly bark. Very long lived.	Prefers deep well drained soil.
<i>Pyrus ioensis (Wood) Baily</i>	Wild crabapple	18	18	Woody trees with white or pink flowers that bloom in the spring, and fruit in the fall.	Needs full to part sun with soil moist to drained.