

**City of Westwood Hills
City Council Meeting Minutes
February 8, 2016
Meeting #795**

A regular session of the city council was called to order in due form by Mayor Paula Schwach at 7:06 p.m.

Present: Mayor Schwach, Randy Brown, Rosemary Podrebarac, Karen Shelor, Ludwig Villasi, John Weedman and Beth O'Bryan. City Attorney Jim Orr and City Treasurer John Martin were also present.

No citizens were in attendance.

Mayor Schwach requested amendment of the agenda by adding Systematic Code Enforcement Agreement with Roeland Park as item "g" under New Business. Current item "g" will then move to item "h". Motion by Podrebarac to approve the agenda as modified. Second by Brown. All aye. Motion approved.

Schwach moves to strike the Treasurer's report from Consent Agenda. Shelor moves to adopt the Consent Agenda as modified. Second by Brown. All aye. Motion approved.

Issues from Citizens in Attendance:

No citizens in attendance

Old Business:

Glass globe replacement and valve repairs – Shelor reports the lamp was manufactured in approximately 1880, and we need a plumber to handle the repair work. We can order the necessary parts once the lamp is examined. The cost for a new luminaire and post is \$910.00 plus the cost to run a new gas line to the post. The total estimate for purchase of an entire new fixture is about \$1,600.00. Shelor believes the cost of a plumber to repair the fixture is estimated at \$150.00-\$200.00. With the parts and painting, the total estimate of repair costs is about \$1,000.00. Brown advises that the funds can come out of the Projects budget line item. **Weedman moves to encumber an additional \$425.00 for the gas lamp repairs, establishing a total budget of \$1,000.00 for the repair of the gas lamp on the Green, with the funds to come from the Projects line item. Brown seconds. All in favor. Motion carries.**

Trash receptacle on the Green – O'Bryan reported that Citizens Tom Magstadt and Becky Mickelberg offered to reimburse the City for the cost of a trashcan and initial supply of bags, as well as agreeing to empty the trash receptacle. Mayor Schwach found a Hunter Green Gloss ten (10) gallon trash can for \$226.96 (can

cost of \$136.65, mounting bracket of \$68.00 and \$22.31 shipping). In addition to the can cost, installation is estimated to cost one half hour of Public Works time plus hardware, if not included. Public Works Director John Sullivan confirmed that the can may be mounted to the same pole as the doggy waste bag dispenser. If we place a new pole, the additional cost is \$103.93. Lastly, a box of 500 10-gallon kitchen liners at Costco costs about \$10.00. **Villasi moves to encumber up to \$300.00, to be reimbursed by Tom Magstadt, for a hunter green trash receptacle, bracket, installation costs and 500 trash bags for the Green. Shelor seconds. All in favor. Motion passes.**

Lamppost restoration update – Shelor reports that the luminaire has been painted and that all concrete work is complete. She is hoping that the pole will be delivered in the next few weeks and may be installed soon thereafter. All costs of the lamppost restoration should be attributed to the insurance claim proceeds.

Contracts with Westwood – Schwach advises that there are two contracts with Westwood to discuss.

Westwood City Hall Rental Agreement – The City currently pays \$175.00 per month for city use of Westwood City Hall. We have submitted the contract to Westwood today for review.

Revised Rental Inspection Agreement – Podrebarac advised that we have spoken with Westwood to request that the building official inspect our rental properties. The contract for rental property inspections is basically the same language as in the building official contract, with a change in the description of services. Schwach asks that council authorize her to execute the agreement at the current rate and negotiate the rental contract if an increase is requested.

Brown moves to authorize Schwach to negotiate both the City Hall Rental Contract and the Rental Property Inspection Agreement. Podrebarac seconds. All in favor. Motion passes.

New Business:

Stormwater Annual Report – Shelor moves to approve the 2015 Stormwater Management Plan report as presented to send to the KDHE. Podrebarac seconds. All in favor. Motion passes.

Shelor reminded that we are required to have a link to our Stormwater Management Plan on the website to allow for easy public comment. O'Bryan will put a link in newsletter, and citizens are invited to comment by sending an email to the City clerk.

Northeast Johnson County Recycling/Shredding Event – O'Bryan reported that the City of Fairway has asked if our City is interested in participating in the annual Community Paper Shredding & Electronics Recycling Event. Last year all seven Northeast Johnson County cities participated. The date for the event is April 30, 2016, from 8-11 am in the parking lot at Fairway City Hall. Paper shredding and recycling of most electronics are free for all residents. There is an extra charge for recycling of CRT Monitors and TV's. Total cost for the event is \$975.00. The 6 other cities are participating, and so our cost will be \$139.29. We also need a volunteer. Shelor offered to volunteer at the event on behalf of the City. **Brown moves to encumber \$140.00 to participate in the recycling event. Podrebarac seconds. All in favor. Motion passes.**

49th & Rainbow Street Sign – Weedman reports that clerk O'Bryan advised him that the street sign at the corner of 49th Street and Rainbow Boulevard is missing. In 2006, the City paid \$404.00 for each street sign location. Each location required 2 double-sided signs (upper sign has a decorative scroll and city initials on top; lower sign is straight rectangular sign). The current price is \$450.00 for the signs and \$180 for installation, for a total price of \$630.00 for replacement of the missing signs. Weedman thinks Sullivan can install the sign for less cost. To allow for additional investigation of options and costs, we will carry this over to the next month.

Best Management Practice (BMP) Program for Stormwater Management with Johnson County – Schwach asked Shelor and Citizen Mike Fox to look into this cost share program for our stormwater program. They recommend a tree-planting program similar to that adopted in Overland Park. Schwach has prepared a grant application for Johnson County, requesting \$3,000.00 from County funds to be used for a cost sharing program to encourage residents to plant native trees. Council agreed upon a maximum reimbursement of \$150.00 and one tree reimbursement per household. **Shelor moves to approve the BMP cost share tree planting program for stormwater management in the amount of \$3,000.00. Brown seconds. All in favor. Motion carries.**

Treatment of Ash Tree on the Green – Schwach reported that the City found a map that indicated property lines for the Green and identified species of trees located on the Green. The ash tree on the southwest area of the Green belongs to the City. Schwach advised that we should treat the Ash tree on the Green. Villasi reports there is a pin set on 50th Terrace which shows the lot lines. Brian Ritter said the tree needs injections, but he does not do them. Schwach reports that the basic cost of treatment is \$200.00-\$300.00 per injection. Schwach asks to establish a budget for up \$500 for the work. **Podrebarac moves to encumber up to \$500.00 to treat the ash tree. Brown seconds. All in favor. Motion passes. The encumbrance will come from the Project line item.**

Fountain and sprinkler maintenance – O'Bryan reviewed with Council the estimates she received for maintenance on both the fountain and the sprinklers

on the Green. O'Bryan will try to get more estimates and present to council next month. O'Bryan also discussed the water leak on the Green.

Systematic code enforcement agreement with Roeland Park (RP) – Westwood declined to perform codes enforcement and compliance work with Westwood Hills. Schwach approached Roeland Park about providing codes enforcement services to Westwood Hills. Schwach has forwarded Roeland Park a draft contract substantially similar to the rental inspection agreement with Westwood. Keith Moody from Roeland Park has requested hourly rates that are equal to their employee cost plus 15% for administration, adjusted twice a year – once, to account for health insurance increases, and then to account for any salary increase. We currently pay Westwood \$35 per hour for building permit work and rental inspections, and we have paid up to \$75 per hour for codes enforcement work with other contractors. Schwach asks for authorization to negotiate with Moody. **Podrebarac moves to authorize Schwach to negotiate an agreement with Roeland Park on substantially the same terms as our agreement with Westwood for rental property inspections, with an hourly rate not to exceed \$50.00. Brown seconds. All in favor. Motion carries.**

Executive Session to discuss a Personnel issue – Schwach asks for a motion to go into executive session. **Brown moves to enter into executive session at 8:20 pm for 10 minutes to discuss personnel issues. Podrebarac seconds. All in favor.** O'Bryan left the room so that council could go into executive session.

Brown moves to end executive session at 8:25 pm and re-commence regular session. Podrebarac seconds. All in favor.

Brown moves to increase the City Clerk's salary by \$1,000.00 a year, effective January 1, 2016, with the difference to be paid out in the next check. Shelor seconds. All in favor. Motion carries.

Motion to adjourn by Brown. Meeting adjourned at 8:27 pm.