

**City of Westwood Hills
City Council Meeting Minutes
October 10, 2016
Meeting #803**

A regular session of the city council was called to order in due form by Mayor Paula Schwach at 7:03 p.m.

Present: Mayor Schwach, Jennifer O'Neill, Rosemary Podrebarac, Karen Shelor, Ludwig Villasi, John Weedman and Beth O'Bryan. City Attorney Jim Orr was also present.

No citizens were in attendance.

Motion by Podrebarac to approve the agenda. Second by Shelor. All aye. Motion approved.

Motion by Shelor to adopt the Consent Agenda. Second by Villasi. All aye. Motion approved.

Issues from Citizens in Attendance:

No citizens were in attendance.

Old Business:

Policy – Minimum amounts to be ratified – Podrebarac/O'Neill – O'Neill reported that there are only three line items on the present budget – Office Supplies, Printing, and Miscellaneous from which O'Neill feels that city clerk O'Bryan should be able to spend the amount budgeted, without prior council consent, and simply report to council the amounts spent and the purpose of such expenditures. Shelor thinks the clerk should also have authority to expend up to \$250.00 for emergencies. Schwach asked for who was in favor of the policy. All were unanimous. Podrebarac will write the policy.

The Green – Hackberry – O'Bryan reported that she contacted the tree service which Karen recommended. The bid to do all the work proposed by the other arborists, including trimming the ash tree and removing the hackberry, is \$1300.00. O'Bryan reminded the council that the City is being reimbursed for the costs of the tree removed previously on the Daskalova property and asked if the hackberry could be removed at the same time as the other tree work approved on The Green. The hackberry tree is unstable, and the arborists have indicated a possibility that the tree may become too unstable to remove without using a bucket truck and lift. **Podrebarac moved to encumber an additional \$750.00 to remove the hackberry on The Green (the amount being in addition to the**

amounts encumbered at the September meeting for work on The Green). Shelor seconded. All in favor. Motion carries.

2017 United Community Services Fund (UCS) Request – O’Neill reported that last month she made a motion to approve a \$200.00 donation to the fund but didn’t realize she needed to vote on the motion as well. O’Neill was in favor, but didn’t understand the process, and asked council to revisit the donation. **O’Neill moved to encumber \$200.00 in the year 2017 as a donation to UCS. Podrebarac seconded. Villasi, Podrebarac and O’Neill in favor. Weedman and Shelor opposed. Motion passed.**

KGS Franchise- Orr explained that, from the city’s perspective, executing a revised franchise agreement with Kansas Gas Service is not critical as it is KGS who wants the changes and the current franchise agreement remains in place while KGS negotiates with the City. Orr prepared a six-month extension of the KGS Franchise Agreement and recommends approving the extension and the ordinance. Schwach’s only concern is Orr’s fees to review the matter and prepare the ordinances. **Podrebarac moved to extend the current KGS franchise agreement to May 1, 2017, by adopting Ordinance No. 260. Weedman seconded. All in favor. Ordinance No. 260 is adopted.** The Ordinance was executed, and Orr exited the meeting.

New Business:

Street closure and candy encumbrance for Halloween – Shelor reported that the Chief thinks Walmart will again donate the candy for Halloween. However, in case they do not, she is asking for a \$200.00 encumbrance. O’Bryan reported the cost to close the streets last year was \$318.52.

Shelor moved for a \$350.00 encumbrance for street barricades for Halloween and for a \$200.00 encumbrance for candy, if needed, for a total of \$550.00. All in favor. Motion carries.

2017 Leadership NE course – O’Bryan reported tomorrow is the deadline to apply, and the cost to attend is \$825.00. Council members declined to attend for 2017.

Informational items – Shelor reported that during the tree trimming on The Green another globe was discovered. Shelor is in contact with Chris Hedges to evaluate the bridge lighting and give the City a quote. Schwach reminded council that the City will likely not have the money until the 2017 budget.

Schwach reminded council that \$3,200.00 was previously encumbered for A-1 camera work. A-1 has suspended work on the contract, due to four separate storm sewer lines being too clogged to get the camera through. One drain was found to be filled with concrete. The cost is \$2,700.00 to clean the storm drains. Weedman will contact Stephen Perry to ask if he can clean out the lines, and if so, to provide a bid to do the work. Schwach asked for an encumbrance of an additional \$2,700.00 to clean out the sewers. **Weedman moved to encumber an additional \$2,700.00 to hire a contractor to clean out the storm sewers as identified on the map provided to us by A-1 on October 10, 2016. Shelor seconded. All in favor. Motion carried.** Money will come from the Special Highway Fund to the extent that funds remain available in that budget line item.

Motion to adjourn by Shelor. Meeting adjourned at 7:53 pm.