

**City of Westwood Hills  
City Council Meeting Minutes  
January 9, 2017  
Meeting #806**

A regular session of the city council was called to order in due form by Mayor Paula Schwach at 7:07 p.m.

Present: Mayor Schwach, Jennifer O'Neill, Rosemary Podrebarac, Karen Shelor, Ludwig Villasi, John Weedman and Beth O'Bryan. City Attorney Jim Orr and Treasurer John Martin were also present.

Citizens Nathan Brooks, Mike Coffman, Renee Miller, Martha Lally and Becky Mickelberg were in attendance.

**Mayor Schwach moved to strike NEACC from this month's agenda. Shelor seconded. Motion by Podrebarac to approve the modified agenda. Second by Shelor. All aye. Modified agenda approved.**

**Motion by Shelor to adopt the Consent Agenda. Second by Weedman. All aye. Motion approved.**

**No issues from Citizens in Attendance:**

**Old Business:**

Lighting on The Green – Last month Shelor requested to engage Christopher Hedges to investigate the lighting on The Green. Shelor would like to go forward with the investigation. Shelor advised that the estimate to do a total evaluation of all lighting and wiring on The Green is \$15,000 to \$16,000. Shelor does not feel a complete evaluation would be useful at this time. She stated that we know what fixtures we need to install, and Chris can find the necessary lines without digging up everything. The \$600.00 is the cost for Hedges to dig to see what lines are hot so as to be able to install the five fixtures near the bridge. **Shelor moved to encumber up to \$600.00 for Hedges to conduct additional investigation of the lighting on The Green. Villasi seconded.** In response to Weedman's inquiry, Schwach advised that the money will come out of the project line item. **All in favor. Motion carried.**

Encumbrance Review – Schwach reminded council that we reviewed encumbrances last month. We need to ratify the removal of the balance of encumbrances for the Mayor's Holiday luncheon and the Mayor's Holiday Social. **Podrebarac moved to ratify removal of the two encumbrances, \$42.16 for the social and \$36.37 for the luncheon. Weedman seconded. All in favor. Motion carried.**

**New Business:**

GAAP Waiver – O’Neill reported that, because we are a Kansas city of the third class and operate on a cash basis, we can waive this requirement. **O’Neill moved and Shelor seconded that the council adopt a resolution to waive GAAP reporting requirements for 2017. All in favor. Resolution adopted.**

State of the Cities Luncheon encumbrance – O’Bryan requested a \$35.00 encumbrance to attend the luncheon. **Shelor moved and Podrebarac seconded to encumber \$35.00 for City Clerk O’Bryan to attend. All in favor. Motion carried.**

Garden Club encumbrance – Schwach reported that we discussed this agenda item at the December meeting. The Garden Club presented a proposal during the budget workshop and requested \$1,300.00 for its work during 2017. **Villasi moved to approve an encumbrance for \$1,300.00 to support volunteer activity on The Green. Podrebarac seconded.** Shelor asked Garden Club member Renee Miller about continuing to put the wood preservative on the fence and the bridge. Shelor reported that the paint is chipped on the benches, and they are unattractive in her opinion. Shelor asked about painting the benches green. Miller said the benches were treated two years ago but had not been treated for approximately six plus years prior to that. Miller said the wood is still good, and if the Garden Club stays on top of the preservative, the benches should last a long time. Miller also said it is the paint on the hardware, and not on the wood itself, that is peeling. Miller said she has not looked into painting the hardware on the benches, as she does not feel it is unsightly. Shelor suggests the chipped paint either be painted or sandblasted. Shelor asked about the \$300.00 request to move the peonies. Miller replied that money is not just for moving the flowers but for creating a bed as well. Miller said she would come back to the council when these improvements will be made to provide more information. Citizen Lally asked about planting a new bush rather than moving existing plants. Miller explained that, due to budget constraints, she is trying to use materials we already have and get more bang for our buck. Schwach called for a vote. **All in favor.** The encumbrance will come out of the tree and beautification line item.

Foundation 2017 Contract – Schwach proposed this agreement last month as well, but it was not complete at that time. Schwach asked the Foundation to reduce their request by \$50.00, and The Foundation did so. Schwach asked for a motion to enter into a contract with the Foundation for \$7,750.00 to provide beautification to the islands and entryways using Brian Ritter as the sub-contractor. **Podrebarac moved and Shelor seconded to enter into a contract with The Westwood Hills Historic Foundation, in the amount of \$7,750.00 with Brian Ritter as sub-contractor, for the care of the entry ways and islands. All in favor. Contract is executed.**

Schwach asked council to amend the new business agenda to add a Google intrusion update. **Podrebarac moved, and Weedman seconded. All in favor to amend the agenda to include the Google Intrusion.** Schwach reported that the last known repair on 48<sup>th</sup> Terrace was completed a week ago. Due to John Sullivan's work demands, the City hired an outside contractor (Larkin Lampe Rynearson – LLR) to supervise the project. We received an invoice for \$140.96 today from LLR for supervision of the repairs. Schwach asked that we pay the invoice. **Podrebarac moved and Weedman seconded to approve an encumbrance of \$140.96 to pay LLR.** The funds will be recouped from Google or their sub-contractor, Bear. Schwach reported now that we have all repairs complete, A-1 will complete the clean out of the storm sewers and run the CCTV camera work. A-1 should complete the work this week.

Informational items – no action to be taken

Schwach reported that the stormwater annual report is due on February 28, 2017. Johnson County should have their portion complete by January 13, 2017. Shelor will help put the report together.

Executive Session to discuss Personnel – Schwach asked council to go into executive session at 7:50 pm for ten minutes to discuss a personnel issue. **Podrebarac moved and O'Neill seconded that Council go into executive session for ten minutes to discuss personnel matters. All in favor.** Council entered executive session. **Podrebarac moved and Shelor seconded to come out of executive session.** Council came out of executive session at 8:00pm.

Other items: Schwach asked about the certificate of liability for public safety that Westwood City Administrator Fred Sherman provided the city today. City Attorney Orr thought it would be safest to have Westwood issue a separate certificate for public safety liability.

**Motion to adjourn by Shelor. Meeting adjourned at 8:05 pm.**