

**City of Westwood Hills
City Council Meeting Minutes
September 11, 2017
Meeting #814**

A regular session of the city council was called to order in due form by Mayor Paula Schwach at 7:03 p.m.

Present: Mayor Schwach, Rosemary Podrebarac, Karen Shelor, Ludwig Villasi, John Weedman and Beth O'Bryan. City Attorney Jim Orr joined the meeting at 8:03 pm.

CFD2 Chief Tony Lopez and Fire Marshall Todd Kerkoff were in attendance.

Citizens Bryce Crady, David Welty, and Liz Judy were in attendance. Renee Miller joined at 7:24 p.m.

Motion by Shelor to modify the agenda by adding an informational item to 12e regarding the police community picnic and e-recycling and paper shredding event. Villasi seconded. Motion approved.

Motion by Podrebarac to adopt the Consent Agenda. Second by Shelor. All aye. Motion approved.

City Business

Chief Tony Lopez, and Fire Marshal Todd Kerkoff, CFD2 – New Permit and Plan Review Process.

Kerkoff explained the district had never issued permits before because previous administrations did not want a cash register in the office. The permit requirement does not pertain to single family residential dwellings, but to commercial and apartment/duplex buildings with more than three units. Any work involving new building construction, tenant finishes, installation of new or modification of existing fire sprinkler systems, fire alarm systems and/or commercial cooking fire suppression systems requires issuance of a permit. The permit review fee is \$100.00 +\$0.05 per sq. foot of 5000 square feet. The charge for installation or modification to a fire alarm or fire sprinkler system is \$25.00 per floor. The fee for installation or modification to a commercial kitchen fire suppression system is \$50.00 each. The building inspector will send contractors to the fire station to obtain the permits. This permit requirement takes effect October 1, 2017.

Old Business:

Planning Commission Appointment of Bryce Crady – Schwach administered Bryce Crady the loyalty oath, and he was officially sworn in as a member of the Planning Commission.

Blue Spruce on The Green – Schwach reported that the lowest bid to remove the spruce and grind the stump is \$500.00 from KC Arborist. **Shelor moved to encumber \$500.00 to remove the spruce, and Weedman seconded.** Villasi would like to wait for the removal because the tree can be decorated one last time for the holiday. **Villasi no; Podrebarac, Shelor, and Weedman aye. Motion carried.**

New Business:

Geometric Grant bid acceptance and authorization for Mayor to execute agreement- Schwach reported that construction will begin in about 60 days. The repair calls for lining the storm water pipe up to the temporary sink hole fix and then digging up and replacing the pipe from Ehrlich (2216 W. 50th St) to O'Neill property (2217 W. 49th St.). The O'Neills are granting a temporary easement to do the work. The bids came in under budget, and so the City expects not to have to pay additional costs beyond the grant funds.

Motion by Podrebarac that Mayor Paula L. Schwach (the "Mayor") is authorized to accept and execute and file the Construction Inspection Services Contract with HDR and the Construction Agreement for Project No 46-KA-4267-01 with the Kansas Department of Transportation ("KDOT") on behalf of the City with KDOT. Mayor is also authorized to execute any other documents and certifications needed to do the work and close out the project. Weedman seconded. All in favor. Motion carried.

Schwach reported that the BZA needs to be re-appointed every three years. Schwach requested from Council the appointments of Elizabeth Judy, David Welty and Mike Coffman to the BZA. Appointments will be staggered, with Coffman serving a one year, Judy a two year term, and Welty a three year term. **Podrebarac moved and Shelor seconded that Coffman, Judy and Welty be appointed to the BZA for the above terms. All in favor. Motion carried.**

Schwach then administered Liz Judy and David Welty the loyalty oath, and they were officially sworn in as members of the BZA.

Fountain leak -Councilman Villasi noticed the fountain water line was leaking and corroded. The repair estimate from Green Lawn to repair the line is \$349.74. **Villasi moved and Weedman seconded to encumber \$350.00 to repair the leak on the fountain. All in favor. Motion carried.**

Marine Inland Insurance – Schwach reported that the cost for \$980,000.00 (entry walls, stone bridge head walls, the light post, any furniture and fence on The Green) of property damage coverage is \$6027.00 for 2017-18, with a \$1,000 deductible. O'Bryan will check with CBIZ to see what the premium would be with a \$10,000 or \$20,000 deductible.

United Community Services – 2018 Human Service Fund Donation Request – O’Bryan reported that UCS asked the City to donate \$215.00 for the year 2018. The City donated \$200 in 2017. **Podrebarac moved to encumber and donate \$215.00 to the UCS. Villasi seconded.** Weedman said he struggles to decide if the City should spend funds on charitable donations. Shelor felt the City should not decide to which charities to donate citizens’ money. **Podrebarac in favor; Villasi, Shelor and Weedman negative. Motion failed.**

Spill Prevention Response Plan adoption (Stormwater Plan requirement) – Podrebarac reported that she and Mayor Schwach met with Jeff Scott with CFD2. CFD2 is comfortable with the City calling 911 to report any spills, and CFD2 will handle the response from there. They have a Hazmat unit. **Podrebarac moved to adopt the Spill and Response Plan as presented. Shelor seconded. All in favor. Motion carried.**

Halloween street closure, and trick or treating cease time recommendation to residents – Shelor reported that the City suggest (in the Newsletter and Nextdoor) our residents cease passing out candy at 8:00 pm on Halloween. Shelor said she checked with residents of all ages for their opinion. Shelor would like to put up no parking and barricades at the entrance to the parking lot behind the shops. O’Halloran did not think there will additional costs for the extra barricades in the shops because Public Works only charges for dropping them off – the Police put the barricades up. Walmart will donate the candy for the Police Department to hand out to trick or treaters. Last year’s cost to barricade the streets was \$318.46. **Shelor moved to encumber \$350.00 for barricades for Halloween street closing. Podrebarac seconded. All aye. Motion carried.** Shelor will work with O’Halloran to draft the message for the newsletter and Nextdoor.

Informational items – no action to be taken

No Issues from Citizens in Attendance

Foundation project recommendations – Council priorities:

Schwach is interested in water meters for the islands on 49th Street and 49th Terrace and a safety barrier at the sidewalk near the creek on 49th St.

Villasi – 49th St. barrier. Storm drain on 50th Terrace. Villasi was told a rod, with heavy welding, can be installed across the storm drain entrance.

Weedman – 49th St. barrier, water meters for the islands

Podrebarac – 49th St. barrier, water meters for the islands

Shelor - water meters for the islands

Clerk will send an email to Coffman stating Council is strongly in favor for the water meters and a simply designed barrier for the 49th St. The City will remove the spruce on The Green, and Council members are not in favor of replanting a new tree in that location.

LKM Regional Suppers – Schwach reported that the regional suppers are a way for dialog with elected officials and league staff. The next dinner is October 11, 2017 in Lawrence, KS. Cost is \$22 per person, with RSVP required by October 6, 2017. **Shelor moved to encumber \$44 for Schwach and O'Bryan to attend. Seconded by Podrebarac. All in favor. Motion carried.**

Oak Trees on The Green – Schwach reported that a couple of years ago the City provided an iron injection on the Oak located on the North Side of The Green. The Oak on the South side has not been injected. The cost to do the injection is \$215.00 for each tree, for a total of \$430.00.

Shelor reported that she is having difficulty finding a volunteer for the shredding event. She also reminded council that there is a public safety picnic on Saturday (September 16, 2017) as well.

Schwach reminded everyone to check sewer grates. O'Bryan will send an email to volunteers.

Orr reported that he thinks Tim Turner will be the pro-tem judge for Westwood and Westwood Hills.

Motion to adjourn by Weedman. Meeting adjourned at 8:22 pm.