

**City of Westwood Hills
City Council Meeting Minutes
April 8, 2019
Meeting #833**

A regular session of the city council was called to order in due form by Mayor Paula Schwach at 7:05 p.m.

Present: Mayor Schwach, Mary Becker, Rosemary Podrebarac, Karen Shelor Sexton, Ludwig Villasi, John Weedman and Beth O'Bryan. City Attorney Jim Orr was present.

Lee Kellenberger and Brian Pietig with Johnson County were in attendance.

Citizen Mike Fox and was in attendance.

Motion by Shelor Sexton to approve the agenda. Second by Becker. All aye. Motion approved.

Motion by Podrebarac to approve the Consent Agenda . Second by Becker. All aye. Motion approved.

City Business:

Lee Kellenberger, Johnson County Stormwater Management Program (SMAC) - Lee gave a presentation of the stormwater management program, and new program funding options.

Old Business:

Non-Discrimination Ordinance - Council went into executive session at 8:39 to discuss the ordinance. Council ended executive session at 8:52 and reopened its regular session at 8:54 pm. Council took no action on the proposed ordinance but directed City Attorney Orr to present a final draft for consideration at the May meeting.

New Business:

Paper Shredding & Recycling Event – O'Bryan reported that the annual E-Cycle and Paper Shredding Event is scheduled for September 21, 2019, from 9:00 am to noon. Location to be determined but are hoping for 4350 Shawnee Mission Parkway (same as last year). Should the City decide to participate, the cost would be approximately \$192.86, which is 1/7 of the total cost-share. The Cities of Fairway, Mission, Mission Hills, Mission Woods, Roeland Park and Westwood have already committed to participate. The City will need to provide a volunteer to work the day of the event.
Podrebarac moved and Shelor Sexton seconded to encumber \$200.00 to participate in the e-Cycle and paper shredding event on September 21, 2019. All in favor. Motion carries.

MARC Suburbs Economic Development Pilot Program Funding Request – Schwach reported that First Suburbs Coalition was selected for a new economic development pilot project. The pilot project will shine a national spotlight on our region and provide technical assistance, including data analysis and economic development insights from TIP Strategies, Inc. TIP specializes in strategic planning for economic development and has served over 300 clients in the U.S. and abroad. TIP's services on this project are estimated at \$50,000.

Analysis will focus on housing issues that are unique to first-tier suburbs. The project will culminate in a housing summit on July 19, 2019, at the Gladstone Community Center.

The summit will identify best practices to improve the affordability and stability of housing in first-tier suburbs while preserving the unique character and quality of suburban neighborhoods. The summit will be solutions-oriented and will provide participants with practical ideas to consider for implementation in their communities.

Gladstone, Missouri, and Mission, Kansas, will act as the lead agencies on this project, The project includes extensive technical assistance from NLC and TIP, but there is no cash award. All direct costs associated with the summit including room rental, audiovisual, meals, speaker travel, supplies, etc. are the responsibility of the local applicant. To keep the event registration costs as low as possible and encourage participation, the agencies are seeking other local governments to co-sponsor the summit.

They are asking Westwood Hills for a contribution of \$750.00.

The sponsorship of \$750 comes with the following benefits:

Recognition on all summit promotional materials and programs.

Membership for one representative of your organization on the summit steering committee.

One free admission to the summit for a representative of your organization. Others are welcome and encouraged to attend at a 20% discount off the admission price.

Mayor Schwach spoke with the coalition and asked for a \$400.00 contribution, rather than the requested. Schwach asked

Shelor Sexton moved and Becker seconded to encumber and to provide \$400.00 to the pilot program. All in favor. Motion carried.

AARP Community Challenge 2019 Grant Resolution – Schwach reported that the American Association of Retired Persons (AARP) has announced the availability of small grants to be awarded under its Community Challenge Program for calendar year 2019. The Grant, if awarded, will share the costs for a City project to provide for an accessible pathway or route of travel through the City-owned parcels used as passive green space and community gathering space commonly called "the Green" (the "Project").

The grant or memorandum of agreement for financial assistance will impose certain obligations upon the applicant and may require the applicant to provide up to half the project costs as the required local share. Schwach and Becker have been looking for assistance for over one year, and this is the only grant they have found.

Becker moved and Shelor Sexton seconded to adopt Resolution 2019-3 to authorize the Mayor to execute and file an application for assistance on behalf of the City with the AARP for a Community Challenge Grant, authorizing a project to provide for an accessible pathway or route of travel through the City-owned

parcels used as passive green space and community gathering space commonly called “the Green” (the “Project”), up to a maximum of \$20,000.00. All in favor. Motion carries. Resolution executed.

Architectural assistance on The Green - Mayor Schwach asked for assistance from former Roeland Park Mayor Joel Marquardt, who has experience with the ADA requirements. **Podrebarac motioned to encumber up to \$1,100.00 to pay for 10 hours of work for architectural help on the Green. Becker seconded. All in favor. Motion carried.**

Co-responder amendment – Shelor Sexton reported that although the City agreed to participate, and encumbered the money for the Co-responder, the amendment, however, was not executed. The amendment reflects that the Cities of Leawood, Prairie Village and Mission Hills elected to withdraw from the project and to use a co-responder among themselves, which increased the price among the remaining cities to participate in cost-sharing for another co-responder **Shelor Sexton moved and Podrebarac seconded to execute the Co-responder amendment. All in favor. Motion carried.**

Resolution 2019-4 Adopting the Multi-Jurisdictional County Emergency Operation Plan for Johnson County (CEOP or Plan) – Schwach reported that the plan identifies uncontrollable natural events and other hazards and provides some assessment of the risks related to each. The CEOP identifies some strategies to mitigate the risks associated with these hazards; and the Federal Emergency Management Agency (“FEMA”) (a part of the federal Department of Homeland Security) provides assistance to state and local governments and inhabitants thereof both before and after declared disasters only so long as the affected jurisdiction has formally adopted a hazard mitigation plan or CEOP.

The City would benefit from participating in the CEOP multijurisdictional plan because the City receives planning support from Johnson County at no cost to the City, the City avoids duplication of effort, and the CEOP enables a comprehensive approach.

With participation, the City agrees to take such subsequent actions as needed to participate in the five-year cycle to update said Plan and to provide its citizens with opportunities to participate in said update. The CEOP requires each city to name emergency contacts. City Clerk Beth O’Bryan and Chief of Police Greg O’Halloran are the emergency contacts for Westwood Hills. Clerk O’Bryan will share information with the Mayor and Council as appropriate.

Podrebarac moved and Shelor Sexton seconded to adopt resolution 2019-4. All aye. Resolution 2019-4 executed.

Johnson County Debris Removal Request for Proposals (RFP) - Johnson County Emergency Management is inviting all jurisdictions within the county to participate in a county-wide debris management planning and RFP process.

Formalizing a debris management plan and establishing a pre-disaster debris management contract are two important steps in preparing any jurisdiction for a disaster. In an effort to enhance our local debris management capabilities and to reduce administrative burden among jurisdictions, Johnson County will be facilitating an RFP process to evaluate debris management vendors. This work will take place over the next few months. Similar to other previous county-wide RFP processes, representatives from

interested jurisdictions will participate in establishing the scope of work for the RFP and in evaluating the proposals. Upon selection of the vendor(s), and once the Johnson County Board of County Commissioners have awarded the contract(s), participating jurisdictions will be able to enter into contracts with the selected vendor(s).

During the next few months Johnson County Emergency Management will also be updating its Debris Management Plan and is happy to assist other jurisdictions in the creation or update of their own.

Villasi motioned and Weedman seconded to participate in Johnson County’s RFP. All in favor. Motion carries.

Encumbrance for branch removal on The Green – Villasi/Becker reported that dead branches were removed from trees on The Green and piled on the south side of the Green. **Villasi motioned and Becker seconded to encumber up to \$150.00 for the disposal of the brush pile, currently located on 50th Terrace. All aye. Motion carried.**

Codes Enforcement - Shelor Sexton requested an annual city-wide code enforcement. Shelor suggested that the City give residents sixty-days’ notice of impending inspections. Inspection will be from public right-of-way. **Shelor Sexton moved to conduct a systematic code inspection this year, providing sixty days prior notice. Villasi seconded. Podrebarac abstained. Others aye. Motion approved.**

Informational items – no action to be taken

Deadline to file for re-election is June 3, 2019 at noon. Must file at the Johnson County Election Office – 2101 East Kansas City Road, Olathe, KS

Budget Workshop – Tentatively set for May 18, 2019 from 9:30-11:30 a.m. Will confirm date/time with John Martin.

Tree assessment scheduled for May 7, 2019 at 9:30 a.m.

There were no items from Citizens in attendance.

Motion by Podrebarac and second by Weedman to suspend the council meeting to convene the tree board meeting. **Becker moved and Villasi seconded to enter into the tree board meeting.** Council recessed at 9:02 pm.

Upon motion by Podrebarac and second by Becker, Council resumed its regular Council meeting at 9:10 pm to take action on the Tree Board recommendations.

Council action on the Tree Board Meeting

Podrebarac moved to accept the Tree Board recommendation to designate April 20, 2019 as Arbor Day. All aye. **The Arbor Day Proclamation was read and executed.**

Motion to adjourn by Podrebarac. Meeting adjourned at 9:12 p.m.